

Pharmacy Technician

Looking for a company that is fast paced, growing and cutting edge? Then come to work for the area's fastest growing IT consulting company! Located in downtown Washington DC, Enlightened has been recognized throughout the years for our outstanding performance.

Inc. 500 ranked Enlightened as the #264 fastest growing company in 2004. In 2005, the DC Chamber of Commerce named Enlightened as the "Small Business of the Year". In 2006 and 2007, Enlightened celebrated being a part of the "Inner City 100" as one of America's fast growing inner city companies.

In 2009, Enlightened was recognized as one of the top 100 Minority Business Enterprises in the Mid-Atlantic Region by the Center for Business Inclusion and Diversity. This year Enlightened was honored with the Innovative Creative Entrepreneur (ICE) award for the 2010 Outstanding Small Business Award of Excellence from Morehouse College Entrepreneurship Center.

The Enlightened environment fosters growth, creativity, and on time client-focused delivery. We are a culture of passionate innovators and believe in providing world class service. We reward success with competitive compensation and benefits. Enlightened is a company on the move and if you're a team player looking for growth and the opportunity to work with the latest technologies - then we would love to hear from you!

Job Summary:

The pharmacy technician's primary responsibility is to answer inbound calls from patients and respond to any issues or questions relating to their prescriptions.

Primary Responsibilities:

- Reviews prior authorization requests received by phone or fax and approves according to established criteria and protocols
- Pharmacy Technicians are required to receive, log, research, and respond to telephone inquiries and faxed requests for prior authorization
- They will perform research using an on-line database and reference materials

Qualifications:

- High School Degree required
- CPhT preferred
- Pharmacy technician experience required
- Experience working in a health care environment or in-bound call center is preferred
- Solid knowledge of PC based office software to include Microsoft Word, Excel, and Outlook is required.
- Experience with PowerPoint and Access is preferred.
- Excellent organizational skills
- Excellent written and verbal communication skills
- The ideal candidate will have a proven track record of promptness, dependability, and the ability to work flexible hours and/or shifts